



CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, April 12, 2022

The Meeting was called to order at 4:00 p.m.

Pledge of Allegiance led by DDA Chairman Blair.

ROLL CALL: Ackley, Amin, Blair, Lublin, Marshal, Millen, Mechigan, Smith

ABSENT: Allen, Easter, Shuman

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: DDA Managing Director Jaquays, Assistant City Manager Schrader, Finance Director Pesta, City Clerk Stuart, Chief Shakinas, Deputy Chief Kolke, Superintendent Dan Ladd, Planning Commissioner Wolfson

REQUESTS FOR AGENDA CHANGES: NONE

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of March 8, 2022

DDA 4-01-22 APPROVAL OF THE MINUTES FROM THE MARCH 8, 2022 MEETING

Motion by Millen, supported by Lublin: **CARRIED UNANIMOUSLY:** To approve the minutes from the March 8, 2022 meeting.

CORRESPONDENCE:

Managing Director Jaquays informed the DDA board that the City of Walled Lake has partnered with the Wave Makers Optimist Club to host a free suicide prevention webinar scheduled for April 21, 2022. Ms. Jaquays said the ZOOM information is provided in the packet.

AUDIENCE PARTICIPATION: NONE

UNFINISHED BUSINESS:

NEW BUSINESS:

1. DDA BUDGET DISCUSSION

Executive Director Whitt said a proposed budget will be presented next month.

EXECUTIVE & MANAGING DIRECTOR REPORT:

1. Decker Road Project Update

DPW Superintendent Ladd said Cadillac Asphalt will be doing the work. Mr. Ladd said he will meeting with them to discuss traffic control for the project.

Executive Director Whitt asked DPW Superintendent Ladd to give the board an update on the work that is happening along M-5.

DPW Superintendent Ladd said Great Lakes Water Authority (GLWA) is completing the “Loop Project” which includes installing a 54-inch water main from Haggerty to 8 Mile Road. Mr. Ladd said this project will be done in sections so the interstate is still accessible.

2. Update on Mercer Beach Improvements, Phase I

DPW Superintendent Ladd explained how the pipe that currently goes through the center of the beach will be relocated to the side. Mr. Ladd said the project includes installing a stormceptor.

DDA Chairman Blair asked when the project will be completed?

DPW Superintendent Ladd said phase I should be competed Mid-June.

Executive Director Whitt informed the board that the Walled Lake Civic Fund has turned in their application to host fireworks June 25. Mr. Whitt invited Chief Shakinias to share information on upcoming city events.

Police Chief Shakinias said the Walled Lake Civic Fund informed the Police Department of the event earlier this year and arrangements have been made to prepare for the firework event. Mr. Shakinias said Barrels of Wine informed the City earlier last week of a proposed firework event for July. Mr. Shakinias said the Police Department is struggling with the July date to ensure there is enough staff to cover the event.

DDA Board Member Lublin asked what Phase II of the Mercer Beach improvements include?

DPW Superintendent Ladd said phase II will include sidewalks, installation of a bioswale, four LED light poles, and landscaping.

Managing Director Jaquays said as a follow up to last month’s discussion to include businesses in a private-public-partnership, her and City Manager have met with business owners to discuss improving the curb appeal downtown. Ms. Jaquays said to improve the downtown’s walkability, Ms. Jaquays said there is construction happening along Liberty Street and East Walled Lake Drive.

3. Pontiac Trail Resurfacing Project

DPW Superintendent Ladd said the County has been reconstructing manholes and is doing preparation work for the resurfacing project. Mr. Ladd explained how they will mill the curbs and put in an asphalt overlay. Mr. Ladd said the project will last about 2-4 weeks.

4. Downtown Development Authority (DDA) By-Laws

Managing Director Jaquays said last month the board was provided a copy of the most recent by-laws. Ms. Jaquays said she would like to continue the discussion next month.

5. Riley Park Playscape Improvements

Managing Director Jaquays said she has been visiting the improvements happening downtown and reported that they were installing the new playscape equipment.

DPW Superintendent Ladd said the old materials have been excavated. Mr. Ladd said on Thursday they will be pouring the concrete border and put in some edge drains. Mr. Ladd said after the concrete cures, once the temperature reaches above 50 degrees, they will install the rubber mat.

6. Farmers Market

Managing Director Jaquays said presented before the board is the farmers market application for the 2022 season. Ms. Jaquays said opening day is scheduled for May 4, 2022 and that it will be continue to be hosted at the Public Safety Campus on Wednesdays from 7AM to 1PM. Ms. Jaquays said she is looking forward to another year of growth and increased participation.

DPW Superintendent Ladd said City Manager approved utilizing a contractor to place fine asphalt millings on the farmers market site to create a level and safer space for vendors and patrons. Mr. Ladd said dust control will be put down as well.

Chairman Blair asked how many vendors can fit in the space?

Ms. Jaquays said the market averaged 10-15 vendors a week. Ms. Jaquays said there is space to include more vendors.

Executive Director Whitt said one of the complaints received was about the large stones at the site and walkability. Mr. Whitt said with a leveled site patrons should feel safer. Mr. Whitt said beautification of the drain and the bridge is currently being done. Mr. Whitt said there will be a lot of activity happening at the Public Safety Campus this year. Mr. Whitt said he has met with JET theatre, Walled Lake Community Playhouse, and that the DDA will partner with them again to host another event.

Chairman Blair asked when the bridge will be open?

DPW Superintendent Ladd once the cleanup of the drain is completed by Oakland County, and the City completes its beautification, the bridge will be open to welcome trail users.

DDA Board Member Marshal asked for clarification on what clean up will be done?

DPW Superintendent Ladd said they will be reshaping the flood bank.

DDA Board Member Marshal asked about bench donations to the Public Safety Campus?

Chairman Blair said it has been discussed at the committee meetings.

Executive Director Whitt said after the site opens and the final design of the memorial is complete, and the police and fire training site is complete, then we can begin discussion on where seating can be placed. Mr. Whitt said yes, there will be benches just need to finalize the plans.

7. Memorial Day Parade

Chief Shakinias explained the challenges of how the staging area in the downtown district has presented some difficulties in the past. Mr. Shakinias said with the multiple construction projects happening downtown, it will be difficult to organize the line-up. Mr. Shakinias said in preparation for the event, alternative parade routes and staging areas were considered. Mr. Shakinias said the staging area for this year's parade will be at the Walled Lake Consolidated School District admin building. Mr. Shakinias said the parade route will begin there and continue on Maple Road to finish at the Public Safety Campus. Mr. Shakinias said he believes this is a much safer route.

Executive Director Whitt said by having the staging area at the Walled Lake Consolidated Schools there will be more space.

WARRANT REPORT:

DDA 4-02- 22 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR MARCH 2022

Motion by Lublin, supported by Millen: CARRIED UNANIMOUSLY: To receive and file the warrant for March 2022

DDA BOARD MEMBER COMMENTS

DDA Board Member Smith asked if the beach will be open this summer?

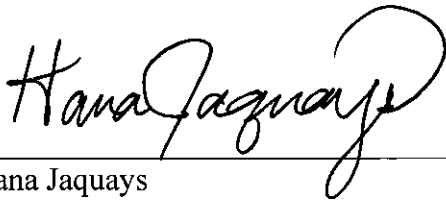
Executive Director Whitt said the beach will not be open until construction is complete. Mr. Whitt said there could be a delay.

Mr. Smith said his business, Great Lakes Segway, was named one of Michigan's 50 businesses to watch this year and they will be honored May 3 in East Lansing.

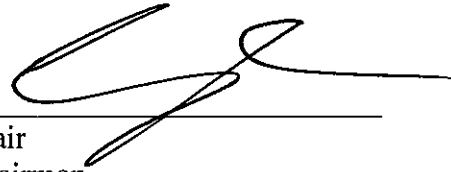
ADJOURNMENT:

DDA 4-03-22 ADJOURNMENT

Motion by Lublin, seconded by Millen; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:53 PM.



Hana Jaquays
DDA Managing Director



Steve Blair
DDA Chairman